

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	City Development		
<b>Contact person:</b>	James Hirst	Telephone number: 0113 3787458	
<b>Subject<sup>2</sup>:</b>	YHA Supply of Winter Road Surface Treatments and Sundries 2018-2020 (Extendable to 2022) Approval to Extend		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken?  The Chief Officer (Highways and Transportation);  a) approved the extension of the Yorkshire Highway Alliance - Supply of Winter Road Surface Treatments and Sundries Contract for a further 12 months to 31/03/2022 in accordance with its terms and conditions.  b) This is a schedule of rates contract with the approx. value of eight hundred thousand pounds per annum.  c) Suppliers: Compass Minerals UK Ltd, ICL UK Sales Ltd (Cleveland Potash), Safecote Limited, Winter Services Solutions Ltd.		
	A brief statement of the reasons for the decision  In order to fulfil our legal duties and meet the council's corporate objectives, it is essential to provide a winter service. This service cannot be delivered without an adequate and robust supply of rock salt.  There is a legal duty on Highway Authorities (The Highways Act 1980 Section 41.1A) to ensure, so far as reasonably practicable, that safe passage along the highway is not endangered by snow or ice.		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The Council have looked into the appropriateness or otherwise of the proposed extension and concluded that it is justifiable. The extension of this Contract is an efficient use of council resources and is judged to be value for money in comparison to retendering or preparing tenders for each individual order.</p> <p>To maintain continuity on the ability to purchase these materials for service delivery, it is essential that this contract is extended before the existing arrangement expires.</p>
<b>Affected wards:</b>	N/A
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member 15/03/2021
	Ward Councillors N/A
	Others
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Richard Tinker, Group Engineer - Procurement
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- N/A
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision N/A
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<p><b>If exempt from call-in</b>, the reason why call-in would prejudice the interests of the council or the public:  This is a consequential Significant Operational Decision further to a previous key decision. There are no specific legal implications arising from this report. All activities relating to the proposed contract have been executed strictly in accordance with the Council's Contract Procedure Rules.</p>		
<b>Approval of Decision</b>	Authorized decision maker <sup>8</sup> Gary Bartlett, Chief Officer, Highways & Transportation		
	Signature	Date 09/03/2021	
			

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.